



Circle D Civic Association

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Improvement Application

Application to be completed by the Property Owner.

Property Legal Description: Section _____ Lot # _____ Lot Size (acres) _____

Property 911 Address: _____

Owner:

Print Name _____

Phone _____

Address _____

Email _____

Builder:

Print Name _____

Phone _____

Address _____

Email _____

Estimated Start Date: _____ Estimated Completion Date: _____

Check all that apply, provide a written description in the space below, and include any required County Permits:

- ☐ Workshop _____ sq.ft. ☐ Garage _____ sq.ft. ☐ Patio Porch _____ sq.ft.
☐ Shed _____ sq.ft. ☐ In-Ground Pool _____ sq.ft. ☐ Barn _____ sq.ft.
☐ Other Permanent Structure (identify) _____ Size _____ sq.ft.

Description (material, color, etc.): _____

- ☐ Concrete to be used in construction of improvement (which requires an on-site ACC Form Board Review and approval prior to pouring concrete. Please contact the ACC when form boards are in place.)

Attention: Do not pour concrete until you have received approval from the ACC of their Form Board Review.

- ☐ Fence _____ ln.ft. Type & Materials _____ ☐ Above-Ground Pool _____ sq.ft.
☐ Deck Porch _____ sq.ft. ☐ Solar Panels. ☐ Other (identify) _____
☐ Tree Removal _____ Reason _____

By my signature below, I acknowledge that I understand the *Improvement Application* requirements.

Owner's Name (Printed) _____ Owner's Signature _____ Date _____

Expiration of Permit: 6 months from date of issuance.

Improvement Application Fee:

- <\$500.00 - N/C
- \$501.00 - \$1500.00 - \$25.00
- \$1501.00 - \$5000.00 - \$50.00
- \$5001.00 - \$10,000.00 - \$100.00
- >\$10,000 - \$250.00

Estimated Cost of Improvement: \$ _____

Note: The Improvement Application Fee will be added to the member's PayHOA account on receipt of the application.

See next page for County Permit Requirements, Application Checklist, and Special Situations.