

Rose Pietsch

4/2/2018 8:10 AM

FEE: \$38.00

ROSE PIETSCH, County Clerk
Bastrop, Texas
NOTICE 201804368

STATE OF TEXAS §
COUNTY OF BASTROP §

**NOTICE OF DEDICATORY INSTRUMENTS
FOR
CIRCLE "D" CIVIC ASSOCIATION**

Document reference. Document reference. Reference is hereby made to those certain Reservations and Restrictions for Circle "D" Country Acres, filed in the Real Property Records of Bastrop County,

Texas as follows:

Section 1	at Vol. 194, Pg. 8
Section 2	at Vol. 194, Pg. 32
Section 3	at Vol. 199, Pg. 649
Section 5	at Vol. 200, Pg. 283
Section 7	at Vol. 201, Pg. 681
Section 6	at Vol. 202, Pg. 407
Section 8	at Vol. 202, Pg. 251
Section 4	at Vol. 205, Pg. 278
East	at Vol. 206, Pg. 187
Section 9	at Vol. 293, Pg. 221

(all the foregoing documents together with any amendments and supplemental documents thereto, the "**Declaration**").

WHEREAS the Declaration provides that owners of lots subject to the Declaration are automatically made members of Circle "D" Civic Association (the "**Association**");

WHEREAS Section 202.006 of the Texas Property Code requires that a homeowners association record all dedicatory instruments in the county in which the related property is located; and

WHEREAS the Association desires to file of record one or more dedicatory instruments in compliance with the cited statute;

THEREFORE the Association does hereby file the attached dedicatory instruments of record to put members of the public on notice of their existence and substance.

CIRCLE "D" CIVIC ASSOCIATION
Acting by and through its Board of Directors



By: Chloe M. Love
Title: Niemann & Heyer, LLP, Attorney-in-Fact

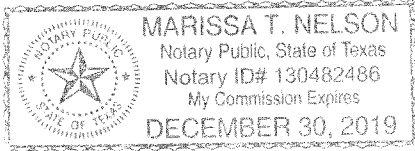
Exhibit "A": Records Retention Policy

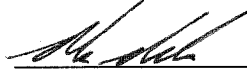
Acknowledgement

STATE OF TEXAS §

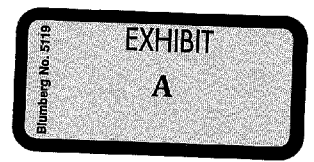
COUNTY OF TRAVIS §

This instrument was executed before me on the 30 day of March, 2018, by Chloe M. Love in the capacity stated above.





Notary Public, State of Texas



Circle D Civic Association
Records Retention Policy Effective 12/2017

Circle D Civic Association will comply with all applicable Texas State Laws regarding records retention. In the event this policy is ever in conflict with Texas State Law then the provisions outlined in the State Law will govern until this policy is updated to meet State Compliance.

Circle D Civic Association will maintain the following records for at least the following time periods:

- a. Governing documents, including Articles of incorporation/Certificate of Formation, By-Laws and Subdivision restrictions, Declaration, Rules, and all amendments will be retained permanently.
- b. Account and Architectural Control Committee records of current owners will be retained for seven years.
- c. Meeting minutes including board meetings, membership meetings and annual meetings will be retained for seven years.
- d. Architectural Control Committee records of current owners will be retained for seven years.
- e. Financial books and records for the Civic Association and Architectural Control Committee will be kept for seven years.
- f. Contracts, regardless of term will be retained for seven years from the contract expiration date.
- g. Tax returns and audits will be kept for seven years.
- h. All records will be kept physically and electronically during the seven-year retention minimum phase of this policy and archived electronically after seven years permanently.

After recording, please return to:

Nieman & Heyer, L.L.P.
Attorneys At Law
Westgate Building, Suite 313
1122 Colorado Street
Austin, Texas 78701

File Server:CLIENTS:Circle D Civic Association:NODI-DocumentRetention 3-18.doc