



Circle D Civic Association

111 N. Hasler Blvd, Rm 214, Bastrop, TX 78602-3984 • PO Box 852, Bastrop, TX 78602-0852
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Part I New Home Application

Application (Parts I, II, III) to be completed by the Property Owner/Builder

Property Legal Description: Section _____ Lot # _____ Acreage/Size _____

Property 911 Address: _____

Owner:

Name _____ Phone _____

Address _____ Email _____

Builder:

Name _____ Phone _____

Address _____ Email _____

Estimated Start Date: _____ Estimated Completion Date: _____

Please provide the following information for:

Form Board Surveyor : _____ RPLS #: _____

Attention: Do not pour concrete until you have received approval from the ACC of the Form Board (String) Survey and the RPLS Report using Part III.

OSSF Inspector: _____ License/Certification#: _____

Application must include proof of ownership, all required documents and completed checklist.

Request for Building Approval. Check all that apply:

Foundation: Slab Pier and Beam

Under Roof Living Space _____ sq. ft. Porches _____ sq. ft. Patio/Deck _____ sq. ft.

Shed/Workshop _____ sq. ft. Barn _____ sq. ft. Pool _____

Garage _____ sq. ft. Fence _____ (type)

Other (description)

Comments:

Temporary Quarters Application (Optional; see Construction and Miscellaneous Fees):

Description of temporary quarters: _____

Property Owners are responsible for all activities on their properties:

- 1) I am bound to all rules and regulations relating to development in Circle D Civic Association including:
 - a) The Reservations and Restrictions and By-Laws of Circle D Civic Association.
 - b) Bastrop County Development requirements.
 - c) State of Texas Requirements for Development or Remodeling in Unincorporated areas.
- 2) The complete application must be approved by the ACC before lot clearing starts.
- 3) **Before construction starts:**
 - a) Obtain a **Form Board Survey** inspection **after batter boards are in place and before concrete is poured** as required in Application Part III.
 - b) Ensure all permits are posted and visible from the main entrance to property.
 - c) Have a portable restroom brought to your property.
 - d) Have a roll-off trash receptacle brought to your property.
- 4) If an existing On-Site Sewage Faculty (OSSF) is proposed, review Part II "Use of an Existing OSSF". Provide a copy of the existing OSSF permit. An inspection report must accompany this application.
- 5) A new On-Site Sewage Facility (OSSF) system must meet all applicable laws, rules, standards, and specification; and the permit has been issued.
- 6) If an existing concrete foundation will be used (slab), an engineer's report must be provided with this application.
- 7) Upon completion of construction all trash, brush and debris must be removed from site.
- 8) Construction is completed by **expiration of permit 12 months from date of issuance.**
- 9) Approval of this application is issued based on plans and specifications herein. In the event of changes, I am required to submit a revised site plan for additional review and approval.

By signature below, I acknowledge that I understand the requirements.

Print Property Owner Name Property Owner Signature Date

I, as the builder/owner, understand that by signing and completing the information listed below that I shall not pour concrete until the Form Board (String) Survey has been submitted and approved by the Circle D ACC.

Print Builder Name Builder Signature Date

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If you want your builder or agent to speak for you during construction, please indicate below.

I authorize _____ of _____ to act on my behalf pertaining to all aspects of the construction of the aforementioned home/property.

Property Owner Signature Date